



INSARAG Guidelines 2026

Appendix 4.1: Terms of Reference IEC/R Cadre

Endorsed and approved by the INSARAG Steering Group on 10 March 2026

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Abbreviations

BoO	Base of Operations
ERS	Emergency Response Section
EMT	Emergency Medical Team
GDACS	Global Disaster Awareness and Coordination System
GRG	Guidelines Review Group
HNPW	Humanitarian Networks and Partnerships Week
HNS	Host Nation Support
IEC	INSARAG External Classification
IER	INSARAG External Reclassification
IMTST	Information Management Technical Support Team
IRNAP	INSARAG-Recognised National Accreditation Process
INSARAG	The International Search and Rescue Advisory Group
ISG	INSARAG Steering Group
LEMA	Local Emergency Management Authority
NAP	National Accreditation Process
NGOs	Non-governmental organisations
OCHA	United Nations Office for the Coordination of Humanitarian Affairs
OSOCC	On-Site Operations Coordination Centre
RDC	Reception and Departure Centre
RSB	Response Support Branch
UCC	USAR Coordination Cell
USAR	Urban Search and Rescue
UN	United Nations
UNDAC	United Nations Disaster Assessment and Coordination
VOSOCC	Virtual On-Site Operations Coordination Centre

INSARAG Secretariat and its Representative		
Tasks		
1.1	Main Task	- The INSARAG Secretariat is recognised as the representative of RSB to the USAR team undergoing classification or reclassification, the team's mentor, the INSARAG Focal Points, the IEC/R classifier cadre and the INSARAG Steering Group. - In order to ensure objectivity, the INSARAG Secretariat stands as an independent entity and does not form part of the IEC/R classifier cadre. The INSARAG Secretariat is responsible to coordinate all activities including those that start a team on its way to IEC/R, what goes on during the IEC/R, and outlining team responsibilities after the IEC/R, including corrective actions if required. - In the unlikely event of dispute, the INSARAG Secretariat will arbitrate/facilitate negotiations to attempt to resolve a dispute. In the case of an unresolved dispute, the INSARAG Secretariat will capture all relevant facts and information for referral to a Re-evaluation Process.
1.2	Detailed Tasks	Phase 1: - The INSARAG Policy Focal Point contacts the INSARAG Secretariat informing it of the intention to request an IEC/R. - The INSARAG Secretariat will engage in dialogue with the country requesting an IEC/R in order to make an assessment as to whether the IEC/R is the most effective way forward for their development. - The INSARAG Secretariat makes available a list of potential mentors to the USAR team. - Review the Abbreviated Portfolio of Evidence (A-PoE). Based on the result of the A-PoE review, the INSARAG Secretariat recommends "Go/No Go". If "Go", the INSARAG Secretariat allocates a provisional date. - Regular liaison with the USAR team's mentor to monitor planning and preparation progress to ensure the team is on track. - Closely monitors the approved timeline of the team. Phase 2: - Identifies an IEC/R classifier team leader 12 months prior to the provisional IEC/R date. - Receives the C-PoE from the USAR team 12 months prior to the provisional IEC/R date.

		• Ensures that the IEC/R classifier team leader receives a copy of the C-PoE. • Ensure the IEC/R classifier team leader receives the USAR team and its mentor's contact details. • If the IEC/R classifier team leader recommends "Go", the date is finalised. If the IEC/R classifier team leader recommends "No Go" the INSARAG Secretariat is to postpone the provisional IEC/R date based on the work required to ensure the USAR team is adequately prepared. • If it is agreed that the USAR team is approved to go forward, the remaining IEC/R classifier team is named 9 months prior to the IEC/R date. • Regular liaison with the USAR team's mentor to monitor planning and preparation progress to ensure the team is on track. Phase 3: • Coordinate administrative and logistical requirements with the IEC/R host • Ensure IEC/R classifier cadre is aware of all the administrative and logistic arrangements. • Ensure that the IEC/R is carried out in accordance with the IEC/R Volume 4. • Ensure that the IEC/R is conducted in accordance with the minimum standards as determined by the INSARAG Guidelines. • Perform the role of arbitrator/facilitator between the IEC/R classifiers and the USAR team or its sponsoring organisation should the need arise. • Provide input on behalf of the INSARAG Secretariat as required. • Ensure the IEC/R classifier team completes the required final report within 14 days of the completion of the IEC/R. • Provide a successful USAR team with its certificate and patches within 30 days of the completion of the IEC/R. • If the team is unsuccessful facilitate discussions with the IEC/R cadre, USAR team and host country on the appropriate next steps.
Qualification		

2.1	Requirements (essential)	• The INSARAG Secretariat will either be an employee of RSB or an individual endorsed by the Chief of RSB to serve on behalf of the INSARAG Secretariat. • Comprehensive and detailed knowledge of the UN system, INSARAG, UNDAC, USAR deployments and humanitarian aid in general. • Completed the Leadership Course. • Time available to commit to the IEC/R. • Intercultural competencies. • English: good oral and written knowledge.
Roles and Responsibilities		
3.1	Competences	The Secretariat has the authority to: • Stop the process before IEC/R and/or during (safety, security, disruption). • Take a IEC/R classifier out of the team in case of misbehaviour, lack of competence, etc.
3.2	Obligations	• The INSARAG Secretariat must remain neutral and objective. • Represent the INSARAG Steering Group and the INSARAG Community to ensure the INSARAG minimum standards and methodology are complied to.
Remarks		
		NTR

Mentor (of a team that undergoes an IEC/R)		
Tasks		
1.1	Main Task	- The objective is maximising the probability of success for the USAR team that undergoes an IEC/R. - The role of the mentor is to “coach” the team regarding its preparation over all the process for its IEC/R, according the INSARAG Guidelines Vol 4. - The IEC/R mentor has the responsibility of recommending to the INSARAG Secretariat whether the IEC/R should go ahead as planned or whether it should be postponed. - Ensure compliance with the minimum standards for IEC/R according the INSARAG Guidelines Vol 4.
1.2	Detailed Tasks	Phase 1 + 2 (at least two years): - Conduct an independent, non-biased assessment of the USAR team’s state of readiness, map this against the requirements of the IEC/R and identify any gaps that require corrective action. - Based on the findings of the above, in conjunction with the USAR team management, map out a strategy that will enable the USAR team to address any gaps identified within the required timeline. - Work with the USAR team, as required, to implement the preparation strategy applying the accepted timeline of two years. - Provide technical guidance on SOPs, resourcing, equipment requirements and operational techniques as required. - Provide a link to the INSARAG Secretariat and ensure it is kept up to date regarding the progress and status of the team. - If it appears that the team is likely to be unsuccessful, the IEC/R mentor has the responsibility to notify the USAR team management, its sponsoring organisation and the INSARAG Secretariat as soon as possible so that an appropriate course of action can be determined. - Liaise with the INSARAG Secretariat and IEC/R classifier team Leader and the USAR team’s sponsoring organisation as required. - Continuously liaise with the head of the IEC/R Exercise Control (EXCON) team. - Provide guidance on the compilation of the A-PoE and C-PoE. - Confirm with the Secretariat which additional documents (training records, training programmes and logistics databases) are required to be translated to English. Determine if summaries

		of extensive programmes can be provided in English rather than the entire document. • Review both PoEs prior to them being submitted to the INSARAG Secretariat to ensure all requirements are met. If there are any shortfalls, work with the USAR team to address any issues identified. • Provide guidance on the design of the IEC/R simulation exercise to ensure it is constantly evolving over a minimum of a 36-hour period and that the scenarios will enable the classifiers to observe all of the technical requirements of the IEC/R Checklist. • Discuss together with the IEC/R classifier TL and the USAR team the pre-greening process. • Be present during the IEC/R and support the USAR team to conduct a safe and successful exercise. Phase 3: • Provide support and clarification to the INSARAG Secretariat, IEC/R classifier TL, EXCON and the USAR team as may be required. • Be available to be part of any meetings or discussions that may be required during the IEC/R. • Understand that the mentor role may extend beyond the ending of the IEC/R exercise to include assisting with identified corrective actions.
Qualification		
2.1	Requirements (essential)	• Profound knowledge of USAR operations, INSARAG Guidelines and INSARAG methodology. • Maintain a close relationship with the INSARAG network through participation in meetings, exercises and other activities. • Guarantee that your employer will support the time required to prepare for the IEC/R. • Sound understanding of the UNDAC system. • Strong communicator with negotiation skills. • Strong organisational skills. • Able to build and coach a team. • Intercultural competencies. • Language skills. ○ English: good oral and written knowledge. ○ Preferable to know other languages. • Experienced/good knowledge of training methodologies. • International USAR operational experience.

		• Knowledge of all aspects of a USAR team (Management, Search, Rescue, Medical, Logistics), including Training facilities, Home Base, Log. • Political sensitivity. • Good knowledge of humanitarian aid principles. • Must have attended the INSARAG Leadership Course..
2.2	Requirements (desirable):	• Member of an INSARAG classified USAR team.
Roles and Responsibilities		
3.2	Obligations	• See tasks (§1).
Remarks		
		• The mentor is appointed by the USAR team preparing for the IEC/R in consultation with the INSARAG Secretariat and approved by the INSARAG Secretariat. • The IEC/R mentor role can also be taken by a classified team, rather than by an individual (at least one member must have the INSARAG Leadership Course). • The IEC/R mentor takes on a significant responsibility when providing services. The commitment required should not be underestimated as it may be significant, depending on the degree of readiness of the USAR team in question.

IEC/R Classifier Team Leader		
Tasks		
1.1	Main Task	• To create good conditions for a successful IEC/R by timely communication and coordination with the classifying team, its IEC/R mentor and the IEC/R classifiers. • To ensure a fair and impartial IEC/R for the team undergoing the process. • To assess the overall capabilities and capacity of the organisation being classified to ensure compliance with the minimum standards as defined in the INSARAG Guidelines and IEC/R Checklist. • To provide leadership of the IEC/R classifier cadre members before, during and after the process. • To coach IEC/R classifiers-in-training • To form the decision, based on consensus, of the peer review outcome and to objectively justify.
1.2	Detailed Tasks	Phase 1: not applicable Phase 2: • Liaise with INSARAG Secretariat, including regular updates on the USAR team's state of readiness to successfully complete the IEC/R at the desired classification level. • Liaise with host country IEC/R Focal Point. • Liaise with the IEC/R mentor. • Perform a review of the A-PoE if asked by the Secretariat. • Provide guidance to the selected IEC/R classifiers. • Review the C-PoE within 45 days of receipt. • Distributes the C-PoE to the IEC/R cadre once it is ready. • Coordinate the review and/or discussion of any matters arising during the C-PoE review with the host country IEC/R Focal Point and the IEC/R mentor. • Inform the INSARAG Secretariat that the IEC/R classifiers have agreed to proceed or delay with the IEC/R (Go-No Go). Coordinate the arrival of the IEC/R classifiers in the host country to ensure all members arrive in good time for the commencement of the process. • Discuss together with the USAR team and the mentor the pre-greening process. • Agree to the IEC/R programme, schedule and specific exercise plan. Phase 3:

		• Lead the IEC/R cadre during all formal meetings and events. • Provide guidance and support to the IEC/R classifiers. • Liaise and coordinate activities with the INSARAG Secretariat, mentor and USAR team being classified. • Ensure the IEC/R cadre is familiar with their assigned tasks as well as the applied IEC/R Checklist. • Conduct an IEC/R classifiers briefing prior to the start of the IEC/R. • Conduct a walk-through of the exercise site and review the simulation exercise scenario to ensure it will enable the IEC/R classifiers to observe all the technical aspects required by the IEC/R Checklist. • Ensure the IEC/R cadre remains objective and adhere to the minimum standards required by INSARAG according the INSARAG Guidelines Vol 4. • Ensure the IEC/R cadre does not attempt to use the IEC/R as an opportunity to promote their home country's methodologies as the only way of operation. • Develop a work schedule to ensure total coverage of the exercise and that the IEC/R cadre observes the key areas of operation they are assigned. • Coordinate and facilitate any meetings or discussions that may be required during the IEC/R. • Meet regularly with the EXCON Director and IEC/R mentor to brief on the current status and to answer questions. • Conduct a daily IEC/R classifiers debrief. • Coordinate the completion of the IEC/R Report and Advisory Notes. • To present the provisional report (IEC/R Checklist and advisory notes) to the USAR team being classified directly after the IEC/R exercise and deliver the Final Report within and Advisory Notes latest 14 days to the INSARAG Secretariat. • Remain ready to answer quality assurance questions that may arise during the IEC/R process. • Understand that there may be instances when the IEC/R classifier TL role may extend beyond the ending of the IEC/R exercise to ensure compliance with identified corrective actions.
Qualification		
2.1	Requirements (essential)	• Member of a classified USAR team. • Profound knowledge of USAR operations, INSARAG Guidelines and INSARAG methodology. • Maintain a close relationship with the INSARAG network through participation in meetings, exercises and other activities.

		• Ensure your sponsor understands the time commitment required for this position and that there is support for the expense related to an IEC/R. • Leadership skills-able to build and lead a team. • Be impartial - Strong communicator with negotiation skills. • Problem resolving skills. • Organisational skills. • Policy and intercultural sensitivity and competencies. • Good understanding of the UNDAC system. • Language skills: ○ English: good oral and written skills. ○ Preferable to know other languages. • Physical readiness. • Knowledge of all aspects of a USAR team (Management, Search, Rescue, Medical, Logistics). • Must have USAR classified team management experience (Preferred level: USAR TL/DTL of a classified USAR team). • International operational USAR experience. • Participation in at least two previous IEC/Rs, at least one as IEC/R DTL. • Must have attended the INSARAG Leadership Course. • Good knowledge of the UN system and humanitarian aid in general. • Have international operational experience. • Basic ICT skills and operation of GPS and radio.
Roles and Responsibilities		
3.1	Competences / rights	The IEC/R classifier TL has the authority to: • Temporarily halt the IEC/R exercise in coordination with the mentor and the INSARAG Secretariat Representative (safety, security, disruption), until they are corrected. • take a IEC/R classifier out of the team in case of misbehaviour, lack of competence, etc. – in coordination with the INSARAG Secretariat Representative • modify the exercise in conjunction with the EXCON and the IEC/R mentor to complete all checklist items. • Seek guidance from the INSARAG Secretariat In case of disagreement/ misunderstanding.

3.2	Obligations	• See tasks (§1).
Remarks		
		• The IEC/R classifier TL is appointed by the Secretariat in accordance with INSARAG Guidelines Vol 4.

IEC/R Management Classifier		
Tasks		
1.1	Main Task	- Assess the management capabilities and capacity of the organisation being classified to ensure compliance with the minimum standards as defined in the INSARAG Guidelines and IEC/R Checklist. - To coach IEC/R classifier-in-training
1.2	Detailed Tasks	Before IEC/R: - Maintain familiarity with the INSARAG Guidelines specific to Management. - Maintain familiarity with the INSARAG Guidelines Volume 4, specific to Management. - Be proactive in maintaining their personal knowledge of equipment, techniques and procedures, relative to their area of expertise. - Participate in the IEC/R training (if available). - Review the PoE and give comments relative to Management. - Review the IEC/R Report, specifically the Advisory Notes. - Address queries to the IEC/R classifier team leader for clarification. During IEC/R: - Prior to the exercise, gain an understanding of the parameters and objectives of the exercise relating to management operations. - Check the exercise site and timetable to ensure that the exercise will provide sufficient opportunity for the team being classified to demonstrate compliance with the IEC/R Checklist. - Observe all the component parts of the management process and check these against the requirements listed in the IEC/R Checklist. - Interact with members of the team being classified to determine competence and compliance against the requirements listed in the IEC/R Checklist. - Be open-minded to techniques and procedures other than your own – questions to ask include: - Does it effectively accomplish the task in a timely manner? - Are safety principles maintained? - Continually review the safety of participants and be prepared to request the exercise controllers to temporarily stop or restrict operations until the issue is corrected.

		• Document all observations and communicate these to the IEC/R team Leader. • Contribute to and participate in the presentation of the Interim Report. After IEC/R: • Contribute to the Final Report.
Qualification		
2.1	Requirements (essential)	• Member of a classified USAR team. • Maintain a close relationship with the INSARAG network through participation in meetings, exercises and other activities. • Sponsorship from donor country or organisation, prepared to support the IEC/R process. • Have time available to prepare for a Classification. • Be available for deployment lasting at least 5-6 days. • Have a significant level of understanding of INSARAG Guidelines and INSARAG methodology and its application. • Be a subject matter expert (SME) in their specific area of expertise. • English: good oral and written knowledge. • Physically fit: capable to work around the clock in adverse conditions (i.e. on a rubble pile or in a demanding environment). • Have an awareness of the hazards and risks of the USAR environment and the personal safety and mitigating actions required. • Have international operational experience. • Basic ICT skills and operation of GPS and radio. • Have the ability to function within a group and demonstrate strong interpersonal skills. Specifically: ○ Able to Communicate. ○ Able to Cooperate. ○ Possess Negotiation skills. ○ Able to Resolve Conflict. ○ Impartiality. ○ Objective and neutral. ○ Politically and culturally aware. Specific: • Have knowledge and understanding of: ○ The principles of management within the structure of a classified USAR team throughout the process. ○ The process for information management including the use of ICMS and VOSOCC.

		○ The continued updating of the team's plan of action. • Have an ability to interact with the management structures of classified USAR teams, the UCC and the LEMA.
Roles and Responsibilities		
3.2	Obligations	• Submit a comprehensive and up-to-date CV or biography to the Secretariat.
Remarks		
		NTR

IEC/R Logistics Classifier		
Tasks		
1.1	Main Task	- Assess the logistical capabilities and capacity of the organisation being classified, to ensure compliance with the minimum standards as defined in INSARAG Guideline and IEC/R Checklist. - To coach IEC/R classifiers-in-training
1.2	Detailed Tasks	Before IEC/R: - Maintain familiarity with the INSARAG Guidelines Volume 4, specific to Logistics. - Be proactive in maintaining their personal knowledge of USAR equipment, techniques and procedures, relative to their area of expertise. - Review the PoE and give comments relative to Logistics to the IEC/R classifier team leader - Review the IEC/R Report specifically the Advisory Notes. - Address queries to the IEC/R classifier team leader for clarification. During IEC/R: - Prior to the exercise, gain an understanding of the parameters and objectives of the exercise relating to logistics operations. - Check the exercise site and timetable to ensure that the exercise will provide sufficient opportunity for the team being classified to demonstrate compliance with the IEC/R Checklist. - Observe all the component parts of the logistics process and check these against the requirements listed in the IEC/R Checklist. - Interact with members of the team being classified to determine competence and compliance against the requirements listed in the IEC/R Checklist. - Be open-minded to techniques and procedures other than your own – questions to ask include: - Does it effectively accomplish the task in a timely manner? - Are safety principles maintained? - Continually review the safety of participants and be prepared to request the exercise controllers to temporarily stop or restrict operations until the issue is corrected. - Document all observations and communicate these to the IEC/R classifier team leader. - Contribute to and participate in the presentation of the Interim

		Report. After IEC/R: • Contribute to the Final Report.
Qualification		
2.1	Requirements (essential)	• Member of a classified USAR team. • Have a significant level of understanding of INSARAG Guidelines and INSARAG methodology and its application. • Maintain a close relationship with the INSARAG network through participation in meetings, exercises and other activities. • Sponsorship from donor country or organisation, prepared to support the IEC/R process. • Have time available to prepare for a Classification. • Be available for deployment lasting at least 5-6 days. • Be a subject matter expert (SME) in their specific area of expertise. • English: good oral and written knowledge. • Physically fit: capable to work around the clock in adverse conditions (i.e. on a rubble pile or in a demanding environment). • Have an awareness of the hazards and risks of the USAR environment and the personal safety and mitigating actions required. • Have international operational experience. • Basic ICT skills and operation of GPS and radio. • Have the ability to function within a group and demonstrate strong interpersonal skills. Specifically: ○ Able to Communicate. ○ Able to Cooperate. ○ Possess Negotiation skills. ○ Able to Resolve Conflict. ○ Impartiality. ○ Objective and neutral. ○ Politically and culturally aware. Specific:

		• Experienced Logistics Manager or Logistics Technician who can demonstrate a knowledge and understanding of: ○ Logistical documentation and databases for the management of equipment, including: ▪ Manifests, load plans and declaration of dangerous goods. ▪ Customs and immigration procedures. ▪ IATA policy and procedure for Shippers' Declaration of Dangerous Goods. ○ Storage/maintenance/transportation before departure. ○ All transport arrangements for a USAR team (personnel and equipment) from home base to the area of operations and return. ○ All aspects of BoO management relative to logistics.
Roles and Responsibilities		
3.2	Obligations	• Submits a comprehensive and up-to-date CV or biography to the INSARAG Secretariat.
Remarks		
		NTR

IEC/R Search Classifier		
Tasks		
1.1	Main Task	- Assess the search capabilities and capacity of the organisation being classified to ensure compliance with the minimum standards as defined in the INSARAG Guidelines and IEC/R Checklist. - To coach IEC/R classifiers-in-training
1.2	Detailed Tasks	Before IEC/R: - Maintain familiarity with the INSARAG Guidelines Volume 4, specific to Search. - Be proactive in maintaining their personal knowledge of USAR equipment, techniques and procedures, relative to their area of expertise. - Review the Portfolio of Evidence and give comments relative to Search to the IEC/R team Leader. - Review the IEC/R Report specifically the Advisory Notes. - Address queries to the IEC/R team Leader for clarification. During IEC/R: - Prior to the exercise, gain an understanding of the parameters and objectives of the exercise relating to search operations. - Check the exercise site and timetable to ensure that the exercise will provide sufficient opportunity for the team being classified to demonstrate compliance with the IEC/R Checklist. - Observe all the component parts of the search process and check these against the requirements listed in the IEC/R Checklist. - Interact with members of the team being classified to determine competence and compliance against the requirements listed in the IEC/R Checklist. - Be open-minded to techniques and procedures other than your own – questions to ask include: - Does it effectively accomplish the task in a timely manner? - Are safety principles maintained? - Continually review the safety of participants and be prepared to request the exercise controllers to temporarily stop or restrict operations until the issue is corrected. - Document all observations and communicate these to the IEC/R classifier team leader.

		• Contribute to and participate in the presentation of the Interim Report. After IEC/R: • Contribute to the Final Report.
Qualification		
2.1	Requirements (essential)	• Member of a classified USAR team. • Have a significant level of understanding of INSARAG Guidelines and INSARAG methodology and its application. • Maintain a close relationship with the INSARAG network through participation in meetings, exercises and other activities. • Sponsorship from donor country or organisation, prepared to support the IEC/R process. • Have time available to prepare for a Classification. • Be available for deployment lasting at least 5-6 days. • Be a subject matter expert (SME) in their specific area of expertise. • English: good oral and written knowledge. • Physically fit: capable to work around the clock in adverse conditions (i.e. on a rubble pile or in a demanding environment). • Have an awareness of the hazards and risks of the USAR environment and the personal safety and mitigating actions required. • Have international operational experience. • Basic ICT skills and operation of GPS and radio. • Have the ability to function within a group and demonstrate strong interpersonal skills. Specifically: ○ Able to Communicate. ○ Able to Cooperate. ○ Possess Negotiation skills. ○ Able to Resolve Conflict. ○ Impartiality. ○ Objective and neutral. ○ Politically and culturally aware. Specific: • Experienced Search Manager or Technician who can demonstrate: ○ Detailed understanding of Search operations, tactics and safety considerations. ○ Knowledge and understanding of a variety of search equipment, techniques, their safe use and maintenance. ○ Knowledge and understanding of Search Dog operations and all associated subjects to transportation and welfare.

		○ Knowledge and understanding of search management, to include: scene assessment techniques, mapping/GPS and information management relative to search operations. ○ Knowledge and understanding of the INSARAG marking system and all associated search documentation. ○ Overall understanding of USAR operations, tactics and safety consideration. ○ Use of ICMS and paper forms to send information.
Roles and Responsibilities		
3.2	Obligations	• Submit a comprehensive and up-to-date CV or biography to the INSARAG Secretariat.
Remarks		
		NTR

IEC/R Rescue Classifier		
Tasks		
1.1	Main Task	- Assess the rescue capabilities and capacity of the organisation being classified to ensure compliance with the minimum standards as defined in the INSARAG Guidelines and IEC/R Checklist. - To coach IEC/R classifiers-in-training
1.2	Detailed Tasks	Before IEC/R: - Maintain familiarity with the INSARAG Guidelines Volume 4, specific to Rescue - Be proactive in maintaining their personal knowledge of USAR equipment, techniques and procedures, relative to their area of expertise. - Review the Portfolio of Evidence and give comments relative to Rescue to the IEC/R team Leader. - Review the IEC/R Report specifically the Advisory Notes. - Address queries to the IEC/R team Leader for clarification. During IEC/R: - Prior to the exercise, gain an understanding of the parameters and objectives of the exercise relating to Rescue operations. - Check the exercise site and timetable to ensure that the exercise will provide sufficient opportunity for the team being classified to demonstrate compliance with the IEC/R Checklist. - Observe all the component parts of the rescue process and check these against the requirements listed in the IEC/R Checklist. - Interact with members of the team being classified to determine competence and compliance against the requirements listed in the IEC/R Checklist. - Be open-minded to techniques and procedures other than your own – questions to ask include: - Does it effectively accomplish the task in a timely manner? - Are safety principles maintained? - Continually review the safety of participants and be prepared to request the exercise controllers to temporarily stop or restrict operations until the issue is corrected. - Document all observations and communicate these to the IEC/R team Leader.

		• Contribute to and participate in the presentation of the Interim Report. After IEC/R: • Contribute to the Final Report.
Qualification		
2.1	Requirements (essential)	Generic: • Member of a classified USAR team. • Maintain a close relationship with the INSARAG network through participation in meetings, exercises and other activities. • Sponsorship from donor country or organisation, prepared to support the IEC/R process. • Have time available to prepare for a Classification. • Be available for deployment lasting at least 5-6 days. • Have a significant level of understanding of INSARAG Guidelines and INSARAG methodology and its application. • Be a subject matter expert (SME) in their specific area of expertise. • English: good oral and written knowledge. • Physically fit: capable to work around the clock in adverse conditions (i.e. on a rubble pile or in a demanding environment). • Have an awareness of the hazards and risks of the USAR environment and the personal safety and mitigating actions required. • Have international operational experience. • Basic ICT skills and operation of GPS and radio. • Have the ability to function within a group and demonstrate strong interpersonal skills. Specifically: ○ Able to Communicate. ○ Able to Cooperate. ○ Possess Negotiation skills. ○ Able to Resolve Conflict. ○ Impartiality. ○ Objective and neutral. ○ Politically and culturally aware. Specific: • Experienced Rescue Manager or Technician who can demonstrate: ○ Detailed understanding of Rescue operations, tactics and safety considerations. ○ Knowledge and understanding of a variety of rescue tools, techniques, their safe use and maintenance.

		○ Knowledge and understanding of how to break, breach and remove reinforced concrete floors, walls, columns and beams, using clean and dirty techniques. ○ Knowledge and understanding of how to construct mechanical and timber shoring systems. ○ Knowledge and understanding of how to stabilise building components using a variety of cribbing and wedges. ○ Knowledge and understanding of hot cutting techniques to be able to cut different types of metal, structural steel and reinforcing bar. ○ Knowledge and understanding of confined/restricted space operations. ○ Knowledge and understanding of how to lift, rig and move heavy loads using manual and mechanical techniques. ○ Knowledge and understanding of technical rope rescue operations. ○ Understanding of all team functions as they relate to rescue.
Roles and Responsibilities		
3.2	Obligations	• Submit a comprehensive and up-to-date CV or biography to the INSARAG Secretariat.
Remarks		
		NTR

IEC/R Medical Classifier		
Tasks		
1.1	Main Task	- Assess the medical capabilities and capacity of the organisation being classified to ensure compliance with defined in the INSARAG Guidelines and IEC/R Checklist. - To coach IEC/R classifiers-in-training
1.2	Detailed Tasks	Before IEC/R: - Maintain familiarity with the INSARAG Guidelines Volume 4, specific to Medical. - Be proactive in maintaining their personal knowledge of USAR equipment, techniques and procedures, relative to their area of expertise. - Review the Portfolio of Evidence and give comments relative to Medical to the IEC/R team Leader. - Review the IEC/R Report specifically the Advisory Notes. - Address queries to the IEC/R team Leader for clarification. During IEC/R: - Prior to the exercise, gain an understanding of the parameters and objectives of the exercise relating to Medical operations. - Check the exercise site and timetable to ensure that the exercise will provide sufficient opportunity for the team being classified to demonstrate compliance with the IEC/R Checklist. - Observe all the component parts of the medical process and check these against the requirements listed in the IEC/R Checklist. - Interact with members of the team being classified to determine competence and compliance against the requirements listed in the IEC/R Checklist. - Be open-minded to techniques and procedures other than your own – questions to ask include: - Does it effectively accomplish the task in a timely manner? - Are safety principles maintained? - Continually review the safety of participants and be prepared to request the exercise controllers to temporarily stop or restrict operations until the issue is corrected. - Document all observations and communicate these to the IEC/R classifier team leader. - Contribute to and participate in the presentation of the Interim Report.

		After IEC/R: • Contribute to the Final Report.
Qualification		
2.1	Requirements (essential)	• Member of a classified USAR team. • Have a significant level of understanding of INSARAG Guidelines and INSARAG methodology and its application. • Maintain a close relationship with the INSARAG network through participation in meetings, exercises and other activities. • Sponsorship from donor country or organisation, prepared to support the IEC/R process. • Have time available to prepare for a Classification. • Be available for deployment lasting at least 5-6 days. • Be a subject matter expert (SME) in their specific area of expertise. • English: good oral and written knowledge. • Physically fit: capable to work around the clock in adverse conditions (i.e. on a rubble pile or in a demanding environment). • Have an awareness of the hazards and risks of the USAR environment and the personal safety and mitigating actions required. • Have international operational experience. • Basic ICT skills and operation of GPS and radio. • Have the ability to function within a group and demonstrate strong interpersonal skills. Specifically: ○ Able to communicate. ○ Able to cooperate. ○ Possess negotiation skills. ○ Able to resolve conflict. ○ Impartiality. ○ Objective and neutral. ○ Politically and culturally aware. Specific: • Be currently licensed or registered with an appropriate authority to practice clinically.

		• Have a minimum of five years' experience working in an emergency department and or pre-hospital care environment. • Trained to be able to operate in and around collapsed structures.
Roles and Responsibilities		
3.1	Competences	• Emergency medical evacuation & repatriation planning and procedures. • Pre-deployment medical screening process. • Emergency medical care in collapsed structures including confined/restricted spaces from the time of access, during extrication to the time of handover. • Aspects of medical rescue including patient packaging and extrication in coordination with rescue technicians • Primary Care. • Health Monitoring of individuals and the BoO. • Emergency veterinary care in collaboration with the search dog handlers. • Methods for monitoring psychological wellbeing of team members.

		Procedures and processes for dealing with serious injury or fatality amongst team members.
3.2	Obligations	Submit a comprehensive and up-to-date CV or biography to the INSARAG Secretariat
Remarks		